

BUILDGROUP

San Francisco – Silicon Valley – Los Angeles – Seattle

PROJECT ENGINEER JOB OPENING

The Project Engineer is responsible for coordinating and managing the flow of information to prepare and assist in successful project execution. The ideal candidate has strong interpersonal skills, demonstrates clear communication and problem-solving abilities. This role calls for flexibility and an eye for detail which are essential to helping ensure changes are properly documented and appropriated.

RESPONSIBILITIES

- Schedule, plan, forecast, and manage all technical activities with attention to project accuracy and quality.
- Interpret and explain plans and contract terms.
- Coordinate logistics, testing, and inspections.
- Implement safety programs and assist with weekly meetings.
- Generate, track and apply project changes ensuring consistency across, plans, specs, and submittals; update project schedule.
- Assist with change management documentation and implementation (e.g., issue letters, PCO, COR, PCCO, and RFIs).
- Provide quantity take-offs and updates for weekly Labor Distribution Reports.
- Track manpower, equipment, and supplies in accordance with budget.
- Monitor subcontractor performance for consistent quality.
- Use surveying equipment to perform surveys and determine field layout.

REQUIREMENTS

- Bachelor's degree or equivalent, preferably in Civil Engineering, Construction Management, or related field.
- Solid computer skills with a working knowledge of AutoCAD, Construction Management Software as well as MS Office.
- Ability to understand and interpret construction plans, schematics, blueprints, drawings, and technical manuals to determine appropriate construction methods.
- Excellent English communication skills, both written and verbal.
- Applicable internships or field experience preferred.

This position description is a summary and not a complete representation of the position; the essential functions of the position may change as duties are assigned.

Build Group is an equal opportunity employer and considers all qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or any other unlawful factor. Build Group complies with all applicable laws, including those regarding consideration of qualified applicants with criminal histories such as the San Francisco Fair Chance Ordinance.

Send resume/CV to: daniela.marin@buildgc.com